

Wellcome/EPSRC Centre for Medical Engineering (CME)

Community Health Fund 2022-2023

Guidance notes

Introduction

Wellcome/EPSRC [Centre for Medical Engineering \(CME\)](#) is a centre of health research based in the School of Biomedical Engineering and Imaging Sciences, King's College London. It focuses on the science and engineering of medical imaging to improve the understanding, diagnosis and treatment of people with heart conditions, brain conditions and cancer.

[King's Vision 2029](#) sets out our ambition to be a civic university at the heart of London, working in partnership to contribute to the success of the city in which we make our home.

This fund is supported by the CME and their commitment to fund community engagement which supports engagement with health research and local communities in Lambeth and Southwark.

This fund will help support local communities to develop and deliver projects and programmes that are community led, health focused and increase community participation and collaboration. By listening and following the lead of our communities, we hope we can work together to make the world a better place.

The guidance includes:

- How the application form works and how you can apply.
- Information about the health areas and science covered by the CME.
- Who is eligible to apply.
- The funding schedule and process outline.
- Other resources from the CME that are available to community projects and partners.
- Fund terms and conditions.

Aims/purpose

The fund aims to provide financial support for local communities to:

- Develop new or existing initiatives, exploring and supporting the health of their local communities.
- Produce opportunities for their communities to engage in activities around their health and wellbeing.
- Develop community health knowledge and assets with ability for sharing.
- Bring more knowledge sharing into the community and out from within local communities to others in the local community, such as health groups, service providers, health professionals and researchers.
- Utilise knowledge and research of health, sourced from the community or academia.

Community Health Fund details

The fund provides a total pot of £15,000 to support up to 4 grants of between £2,000 – 5,000

The application submission will open on Tuesday 15th November and close at **5pm Tuesday 3rd January 2023**

Application surgery sessions (up to an hour) are available up until Monday 19th December, to discuss your idea with the Community Engagement Officer, Deanne Naula. If you would like a meeting, please email to arrange a time, deanne.naula@kcl.ac.uk or call 020 7848 9649.

Areas of health research at the Centre for Medical Engineering

Our research centre is a collection of scientists, engineers and clinical health practitioners, whose research focusses on health conditions that are affected by and affect the

- heart,
- brain and
- different cancers,

using imaging technology and techniques (scanning MRI, PET, ultrasound etc). This research increases our understanding of the body and helps us develop new technology, better diagnosis and treatment that will improve health outcomes for people experiencing these conditions.

As we have a wealth of knowledge, data and research expertise in these three areas of health, we are particularly interested to see how we can collaborate or support projects that cover these areas and how they are affecting the health and wellbeing of the local community.

We are also open to funding and supporting projects that cover wider health priorities that are impacting the health and wellbeing of our local communities, such as mental health, isolation, family health support.

Who is eligible to apply?

- Applicants should be local community organisations, and groups based in **Lambeth** and **Southwark**
- Lead organisations or groups that apply need to have a business account as project funds cannot be placed into individual or personal bank accounts. This could include charities, Community Interest Companies, community voluntary services or other not for profit community organisations.
- An individual may apply with a community partner who can administer the fund money.

Criteria for proposed projects

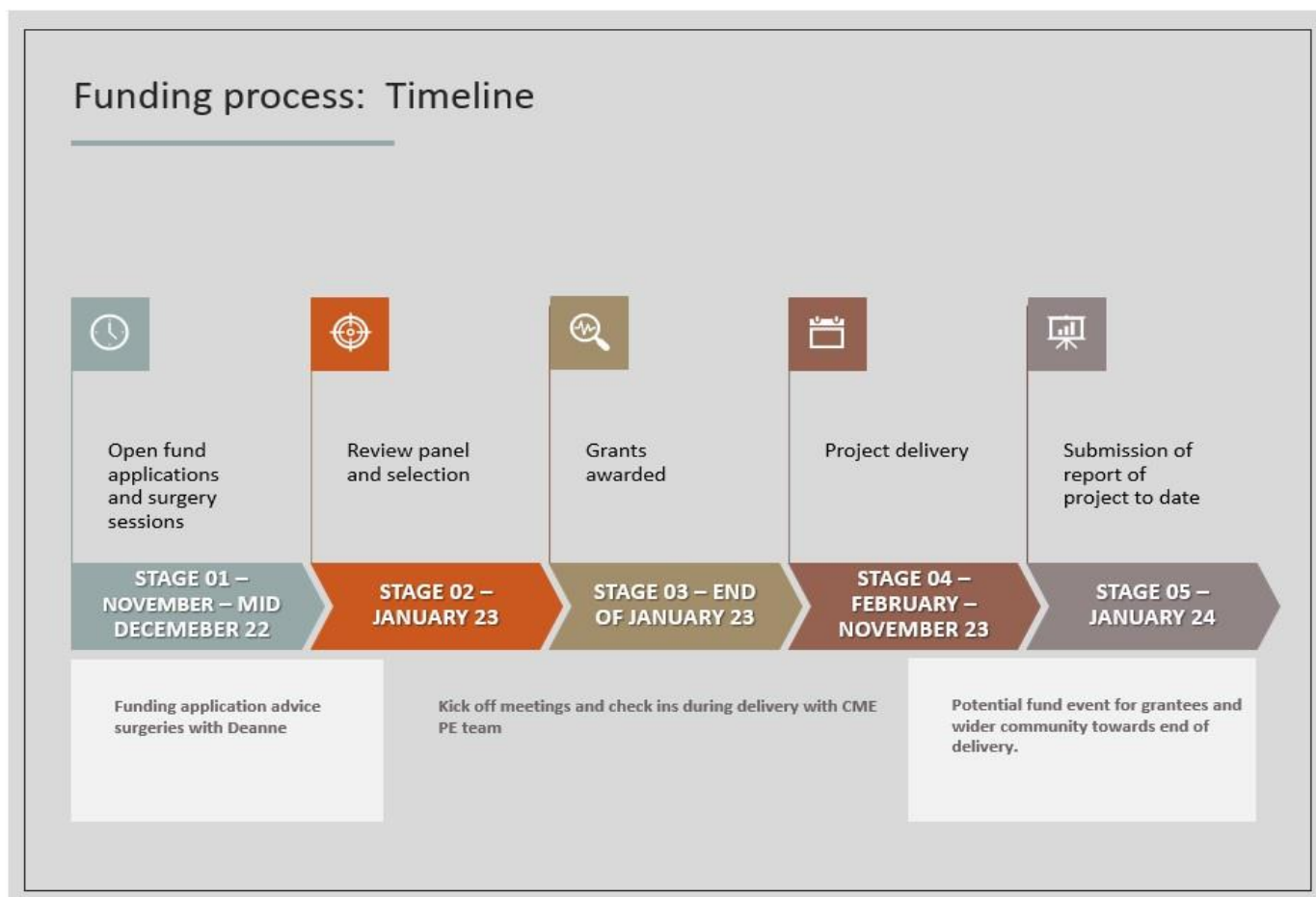
We will prioritise

- Projects/activities centred around a wellbeing or health area, question or challenge related to the local area. Health and wellbeing related to the heart, brain or cancer conditions are particularly welcome.
- Activities and projects that primarily support and/or involve the local communities of Lambeth and Southwark.
- Engagement with underserved and marginalised audiences, disproportionately vulnerable to health inequities, for example minority ethnic communities, old people or those with low household incomes.
- Projects that are collaborative, equitable and have community participation.

Projects can be new, but they can also build on existing activity.

- New initiatives - exploring community health; finding ways to engage the community; or supporting change through collaborations with others.
- Supporting the evolution of existing health programmes that support the community, to progress to the next stage.
- Provides core resources to the organisation that result in opportunity to try something new that addresses health priorities or develops new connections in the community.

They can include new partnerships with CME researchers if desired.



Funding Process: Actions

Date	Stage	Details
15 th November 2022	Applications available to complete as the fund opens	Option to speak with Public Engagement team about fund and application - up to 1hr surgery slots until 19 th December 2022
3 rd January, 5pm	Deadline for application submission	Send to deanne.naula@kcl.ac.uk
4 th – 27 th January 2023	Application submissions shortlisted and reviewed	Panel of community members and practitioners review applications and make project selection.

By early February	Announcement of funds awarded to successful applicants	All applicants will be informed of the successful funding awards
Mid-February	Project kick off meeting with funded project leads and community engagement officer.	All project leads /teams will attend kick off meetings. Potential to connect with CME researchers.
February – November 2023	Project development /delivery	2 project check-in sessions with the community engagement officer
31st December	Submit end of fund report	Send to Cme@kcl.ac.uk
October 2023 – January 2024	Work with all projects to arrange showcase event.	

Types of projects considered

- Short pilot activities or projects that deliver against the key themes of the fund.
- Project extensions where new learning is generated, or impact is measured.
- Concept development or feasibility projects leading to future activity.
- Development of existing projects and programmes through additional organisational resources.

What the fund won't cover

The fund can't support individuals or newly formed groups without a business bank account.

Funding can't support core costs that only extend existing project/ activity without some degree of development in the organisation, activity or community.

CME shared resources

We have the following resources at the CME, which are available to use if you wish.

- Connection to researchers – to partner, share knowledge and skills, access to hearing about research and technological advances in development.
- Support from PE team to review project plan/structure available at the start.
- Check-in and surgeries during the project delivery period.
- As a critical friend, mentoring project teams where necessary.

Project reporting

We ask project teams to provide a final /progress report at the end of the funded period – December 2023. You can do this in various creative ways that work for you. It could be through testimonials, images, creative writing or visual arts. We ask to have permission to use submitted information for our records and dissemination eg via our CME website.

However, it must include:

- A project summary with who was involved and how many participated in the activities.
- The skills, knowledge and lessons learned from the experience.
- The impact it has on those involved and in your wider community.

There are potential plans for a social event with project teams to showcase projects with the wider community towards the end of the project.

Terms and conditions

1. The Project will be delivered during the period 1 February – 30 Nov 2023. No-cost project extensions may be agreed where delivery has been delayed due unforeseen circumstances. Any request for such extensions shall be made in writing.
2. Upon completing the funding period, project teams shall provide to King's CME, a final/to date project and financial report. A template will be given.
3. The project lead or teams will be available to meet with the Community Engagement officer for 3 meetings during the project delivery – Kick off and 2 check ins meetings.
4. In delivering the Project, the applicants shall undertake the entire administration of the Project.