

**Community Southwark**  
**(A company limited by guarantee)**

**Report and Financial Statements**  
**For the Year Ended 31 March 2019**

Charity registration number: 1105835  
Company registration number: 5090324

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## **Community Southwark**

### **Legal and Administrative Details for the year ended 31 March 2019**

The Board of Trustees presents its report (which includes the directors' report as required by company law) and audited financial statements for the year ended 31 March 2019.

### **Reference and Administrative Information**

Charity name: Community Southwark  
Charity registration number: 1105835  
Company registration number: 5090324  
Registered office and operational address: 1 Addington Square, London, SE5 0HF

### **Board of Trustees**

Jacky Bourke-White	Chair
Karin Woodley	Vice Chair
Michael Bukola	Retired Dec 18
Khosi Manaka	
Matthew Guest	Treasurer, Retired Dec 18
Nicola Howard	Co-opted as Trustee and Treasurer Jan 18 (resigned 14 Nov 2019); appointed Chair 14 Nov 2019)
Mark Parker	Retired Dec 18
Maisie Anderson	Co-opted Jan 18
Ruth Driscoll	Co-opted Jan 18

### **Senior Management**

Gordon McCullough	Chief Executive/Company Secretary to Jan 2019
Deborah Hayman	Interim Chief Executive/Company Secretary from May 19

**Auditors:** Haines Watts, Old Station House, Station Approach, Newport Street, Swindon, SN1 3DU

**Bankers:** Unity Trust Bank, Nine Brindley Place, Birmingham, B1 2HB

**Solicitors:** Bates, Wells & Braithwaite LLP, 2-6 Cannon St, London, EC4M 6YH

## **Community Southwark** **(A company limited by guarantee)**

### **Report of the Board of Trustees for the year ended 31 March 2019**

The Trustees, who are also directors of the charity for the purposes of the Companies Act, submit their annual report and financial statements of Community Southwark (CS) (the company) for the year ended 31 March 2019. The trustees confirm that the annual report and financial statements of the company comply with current statutory requirements, the requirements of the company's governing document and the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102).

### **OUR AIMS AND OBJECTIVES**

#### **WHAT IS OUR AMBITION?**

We want Southwark communities that have the ability and opportunities to fulfil and exceed their potential. We are determined to achieve this by creating stronger foundations that supports all voluntary and community organisations, communities and individuals in Southwark to work together to improve practice, shape futures and change lives.

At the core of this ambition lies social action. To us it means supporting and enabling others take steps to change the things in Southwark and to introduce new ideas and ways of working that benefits everyone.

#### **HOW WILL WE ACHIEVE THAT AMBITION?**

**We will help build stronger foundations for organisations and individuals** - in three years we want to have made a measurable improvement in the capacity and capabilities of organisations and individuals to deliver the best outcomes in their communities.

**We will support increased community involvement, participation and influence** - over three years we want the process of volunteering, getting involved in community setting or influencing decision makers to become easier, more accessible and valued.

**We will support greater co-operation and sharing** - within three years we want to see significant changes in how we work together (across and between sectors) in a way that is supportive, non-competitive and focused on outcomes; not budgets.

**We will improve investment in communities** - within three years we will have forged new relationships with business, academia and other sectors to create new ways of supporting communities to grow and thrive.

#### **Our strategic priorities for 2016-19 are:**

- To enhance the capacity and capabilities of organisations and individuals, to deliver the best outcomes for their community
- To enhance community involvement, participation and influence
- To enhance collaboration, joint working and co-operation across all our stakeholders
- To improve long term community investment

#### **The charity's legal objects are:**

- To promote any charitable purpose for the benefit of the public and particularly, but not limited to, the public who live and work in the London Borough of Southwark and surrounding London boroughs, including: to advance education, protect health, relieve poverty distress and sickness, promote voluntary work and a volunteer service and to provide facilities for recreation and other leisure time occupation in the interests of social welfare with the aim of improving the conditions of life of the public.

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- To promote the efficiency and effectiveness of voluntary and charitable sector organisations providing health, community care and children's and family services for the benefit of the public and particularly, but not limited to, the public who live and work in the London Borough of Southwark and surrounding London Boroughs, through promoting good practice and partnerships within the voluntary and charitable sector.

#### **Ensuring our work delivers our aims**

Quarterly and annual reviews of our work evaluate our activities against our set aims, targets and outcomes. A structured model of evaluation enables us to identify if we are achieving our outcomes to allow us to tailor our service delivery to match local need more closely. We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. The trustees consider how planned activities will contribute to the aims and objectives they have set.

#### **How our activities deliver public benefit**

The trustees have paid due regard to the Charity Commission's guidance on public benefit. The trustees are confident that Community Southwark's aims and activities of supporting, connecting, informing, and influencing on behalf of the voluntary and community sector and volunteers in Southwark are in accordance with the regulations on public benefit, as described below.

#### **Who used and benefited from our services?**

Community Southwark work with a wide range of stakeholders. We support our members (voluntary and community organisations and social enterprises) with organisational development issues and we also provide voice and representation functions on their behalf. We also work with existing and potential volunteers to make the process of volunteering easier. In addition, we support local residents who want to become more involved in their communities. Finally, we also work with local authorities, the NHS and business to provide a platform to allow us to provide better services and support for our members and wider communities in Southwark and Waltham Forest.

The activity and outcomes listed below represent the second full year of our current strategy – *Building Stronger Foundations 2016-19*. We have included the activities of Waltham Forest and Lambeth in our activities for the year as the strategic priorities are the same.

#### **Build stronger foundations for organisations and individuals**

One way to build stronger foundations for voluntary and community organisation is to provide one-to-one support and training. In 2018/19 we provided:

- 284 organisations received direct advice and support from us across Southwark (196), Waltham Forest (28) and Lambeth (60) in 2018/19.
- 70% of the organisations supported had an income of less than £25,000 (141 in Southwark, 13 in Lambeth and 45 in Waltham Forest).
- Over 360 individuals attended 67 training sessions in 2018/19 (across Southwark, Waltham Forest and Lambeth). Training covered governance, fundraising, impact measurement, communications and financial management.
- On average, participants reported an 82% increase in confidence to apply the learning after attending our free training courses.
- 74% of organisations that received one to one support stated that it made a positive impact on their organisation and users.

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- 15% of our members in Southwark are thriving and optimistic about the future (this is compared to 28% in 2017-18), whilst 62% of our members are facing challenges but ready to deal with them in a productive way.
- In Waltham Forest 27% are thriving and optimistic about the future, and 39% are facing challenges but ready to deal with them in a productive way.
- 47% of the funding applications we directly assisted in Southwark was successful. The total value of grants we assisted in securing was £115,000. In Waltham Forest successful applications were worth £280,000.
- Hosted 5 Meet the Funders events; over 55 organisations heard from a range of national and local funders.
- Because of our advice, guidance and events, 42% of organisations filling out our end of year survey for Southwark reported their knowledge and confidence of fundraising increased.
- 79% in Lambeth reported their knowledge and confidence of fundraising increased, also in Lambeth 81% felt better informed about accessing different funding sources as a result of our emails and training.

We also provided specific advice and hosted community engagement events on safeguarding (as well as representing the VCS at various strategic safeguarding boards).

- 20 organisations directly supported with safeguarding issues (policies, recruitment and DBS)
- 43 organisations came to our safeguarding training.
- Because of information and networking opportunities we provided, 87% of those filling out the survey stated their knowledge and understanding of safeguarding issues had significantly increased.

Community Southwark sub-contracts Southwark Refugee Communities Forum (SRCF) to provide support to refugee organisations, to provide training to public sector agencies on understanding refugee issues and to campaign on behalf of refugee communities in Southwark. In 2018/19, SRCF provided:

- 42 refugee community organisations with advice and guidance on fundraising and governance
- 60 refugee community organisations were provided with training information and forum meetings run by Community Southwark

### **Increasing community involvement, participation and influence**

We worked with a number of marginalised groups and area-based networks that we have supported to act as champions and advocates for their communities and to support their engagement in local and national initiatives:

- We organised and hosted a community planning workshop focusing on the Canada Water Masterplan in partnership with Southwark Law Centre.
- Isolation Destroys Lives flyers were distributed to locations where refugees/migrants frequent regularly including Peckham Library, Southwark Law Centre, Southwark Disablement Association, DR surgeries Commercial Way, Peckham High Street, Community Noticeboards in Morrisons Peckham and Camberwell, Tesco's Old Kent Rd etc.

We have continued our work to promote social action to ensure local communities have a voice:

- Universal Credit Workshops hosted by Community Southwark attended by 100 representatives from across the VCS. The network has received interest from the BBC, the Cabinet Office, and other organisations from London and further afield.
- 16 local campaigns supported including Plane Hell, Harker's Studio, and the Camberwell Station campaign.

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- Community Southwark continued to support the Public Health team at Southwark Council in developing a Southwark Food Poverty Profile for the borough. This took place alongside support for the Southwark Food Action Alliance.
- In Dulwich we continued to support the Kingswood Network.
- 634 individuals were signed up as CAN supporters, which represents 107 new individuals since last year.

A key function of our organisation is to foster positive relationships between VCS and public sector, as well as partnership working on a local and strategic level. In 2018/19 we continued to build on our strong working relationship with our public partners:

- Significant work with Southwark Council on the development of the older people and disabilities hubs.
- Taking a strategic lead in the Local Care Networks to develop a social prescribing model in Southwark. Supported the development of a proposal submitted to Guys & St Thomas' Charity.
- The Mental Health Provider Led group (PLG) had an ongoing dialogue with the Clinical Commissioning Group (CCG) over the content and now the delivery of the Southwark Mental Health Strategy.
- We supported the development of the Positive Futures Fund with planning, revising the application pack documentation and provided information workshops. Through this programme we supported 34 groups/organisations in the first phase and checked 80 applications in the second phase.

Finally, we supported people looking to volunteer in their communities:

- A total of 247 used the volunteer advice service. We were able to follow up with 174, 4-8 weeks later, 94 people (53%) were in volunteering roles.
- 132 of the residents (53%) of those using the volunteering service are currently unemployed
- 62 individuals using the volunteering service self-defined as being disabled (25% of all attendees).
- Of those who used the service, 39% were of black ethnicity and 29% were of white ethnicity. 68% BAME backgrounds.
- 65 (26% of all attendees) Young people (under 30) used the volunteer advice service.
- Southwark Stars was held at the Tate Exchange, Tate Modern. The ceremony continues to provide an important opportunity for Community Southwark to thank the local charities, organisations and individuals who champion volunteering in Southwark. It recognised some outstanding people in ten specific categories and over 70 volunteers were honoured for completing at least one hundred hours of volunteering.
- 49 Corporate Practical Team Challenges took place with around 1066 volunteers from businesses across Southwark.
- 4 Corporate Skills-based volunteer projects took place with 8 volunteers from businesses across Southwark.
- Volunteer Managers Networks - 4 x year for both 17/18 and 18/19 with 10 - 12 people present each meeting.
- The Volunteer Strategy Group meeting is held 4 times a year, with group members from across the sector. Following the Volunteer strategy, we aim to reach our aims and objectives, targeting everyone (young people in particular) to get involved in volunteering.

#### **Supporting greater co-operation and sharing**

A core element of our work is to try and develop effective communication, networking and collaboration amongst VCOs (Voluntary and Community Organisations). Listed below are some good examples of where we think we have achieved this:



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- Initiated quarterly Universal Credit Network which provides an information sharing platform for VCS (Voluntary and Community Sector) organisations who are supporting residents being adversely affected by the introduction of Universal Credit.
- Worked as part of the Southwark Food Action Alliance to develop the Food Security Action Plan with Public Health and coordinating the VCS response to meeting the actions.
- Brought together the VCS, Council, Public Health, GPs and residents to coproduce a more coordinated model for social prescribing commissioning.
- Our participation in small working group in Cabinet Office to level the playing field for small local charity commissioning did not go further after the 2017 election, however, it did result in us contributing to the Civil Society Futures inquiry led by Julia Unwin.
- Worked with the Southwark Planning Network, Southwark Law Centre, and Southwark Group of Tenants' Organisations to increase engagement from residents and VCOs on the New Southwark Plan.
- Worked with faith groups to test approaches to working with health professionals to positively impact health outcomes for their communities with a final report to Public Health
- We ran a Faith and Health workshop in February 2019 with 49 attendees.
- We co-ran with the Council, an event on Modern Day Slavery in January 2019. We had 47 attendees.
- Creative Network Southwark continued to increase its numbers and held a workshop to provide input into the Southwark submission on the Mayors Cultural Strategy for London.
- A new Sports and Physical Activity group was created to help provide groups with a way to provide input into the Council's new Active Southwark Sport and Physical Activity Strategy.
- Began work with Southwark Council, academics and the Latin American community with the aims of working more closely together in the delivery of services, with the aim to grow a robust strategic partnership, able to share and collate data, produce relevant research to develop policy solutions. Played an active role in the early development of the Southwark Pioneers Fund.
- Joined and participated in the Borough Resilience Forum. Through Southwark Voice, Community Southwark was able to influence how the early wider stakeholder conversations of the Review of Community Engagement took place.
- In Waltham Forest we created a community venues map through crowd-sourcing information at the Walthamstow Garden Party. This was subsequently digitised and publicised online
- 46% of our members in Southwark and 62% in Lambeth felt we had put them in touch with organisations they didn't know existed
- 41% of members filling in our annual survey felt we are the central point that brings everything together in one place

#### **Improving long-term community investment**

##### **Southwark Giving**

- 2018/19 has seen the third full operational year for Southwark Giving.
- In November 2018, we secured significant infrastructure cost over the next 5 years through to City Bridge Trust's new pioneering fund, Bridging Divides. This fund exists to help London be a city where all individuals and communities can thrive, especially those experiencing disadvantage and marginalisation. Successful in our funding application, we were the first place-based giving scheme to benefit from the fund.
- We welcomed a new independent chair, added a Corporate Investment Officer to the team and launched our pilot programme.
- We have continued to establish a local profile and have directly worked with five business. For example: Mindbench is a leading award-winning specialist recruitment firm for the management consultancy sector globally. Southwark Giving and Mindbench have a successful and ongoing partnership that began in September 2018. Over the last year, Mindbench has fundraised in excess

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of £1k for SG through various initiatives - an employee ran the London Marathon and fundraising BBQs were held to raise money for Southwark Giving's Fund. Mindbench has also promoted their partnership with us through their external communications. The partnership has been so successful that it's been extended for another year.

- On global Giving Tuesday (27th Nov) we ran an interactive digital local giving campaign. This resulted in lots of Twitter engagement which helped raise our profile.
- We also ran an interactive digital campaign on Local Charities Day (14th Dec). Various Southwark Giving supporters from different sectors promoted and engaged online throughout the day.
- The Shard featured Southwark Giving across all their communication channels.
- We overhauled our website, making it more user friendly.

#### **Involve**

We continue to deliver the Involve: Employer Supported Volunteering programme. We have maintained a good working relationship with our corporate partners and now have a client base of 22. A total of 890 corporate volunteers supported 19 community projects (Involve completed a total of 49 Team Challenge's in 2018/19 and supported several of our community partners to develop and improve their sites across multiple days).

Corporate volunteering hours donated to the community (counted as 6 hours per corporate volunteer) amounted to 5340 hours over the year. We are continuing to talk to new corporate and community partners and are developing new products (based around skills-based challenges). Despite this increase in activity the business model underpinning Involve has become unsustainable and at the end of 17/18, a decision was taken to re-evaluate the model and discussions took place on how best to deliver a service for corporate and community partners that was financially viable.

#### **Communications**

Across of family of websites platforms there were a total of 484,571 (CS and Waltham Forest) which represents a 17% increase on same period last year.

Twitter followers: 2771 (11% increase on same period last year).

#### **What's Next**

Coming out of 2018/19 into 2019/20, Community Southwark has experienced many changes and challenges including changes to leadership and huge changes to the voluntary and community sector in general. We have also reached the end of our three-year strategy 'Building Stronger Foundations 2016-19'.

We will therefore begin with a phase of strategic planning to establish our priority areas for 2020-23. This is likely to include many of the key areas of our work (support, engagement, volunteering, Southwark Giving, Healthwatch and so on). However, we are looking to shake up how we do thing in order to meet the changing needs of a changing sector.

Community Southwark will continue to support the development of Southwark Giving by looking differently at what 'Giving' means. We will strive to encourage community investment through Skills, Time and Space. It will work to bring the various communities within Southwark together through sharing professional skills, time and space. We will continue to raise funds to complement our offer, but this will not be the focus of what we do.



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We will continue to develop better cross-sector working relationships with our statutory partners to improve the outcomes for the voluntary and community sector and their users. We will be updating the Voluntary Sector Strategy and focusing on delivering the recommendations in it and well as continuing to forge new and develop existing relationships across Southwark Council, the CCG, NHS, businesses and social enterprises.

We will continue to host and support Healthwatch Southwark, the voice for users of health and social care in the borough. 2018/19 was the first year of a new four-year contract and we will be focussing on the new priorities of Waiting Times, Talking Therapies and 'Issues with Resolving Issues'. In addition, Healthwatch Southwark will continue to work closely with Community Southwark to look at key issues facing patients and individuals in Southwark.

As of March 2019, Community Southwark no longer hold the contract for Waltham Forest, which has moved in-house to Waltham Forest Council. Our funding to deliver capacity building to groups eligible for London Community Foundation Funding in Lambeth also ended in February 2019. As a new CVS for Lambeth – Intergrate Lambeth has now been contracted by Lambeth Council, there is no longer a need for this funding to be renewed. Community Southwark will therefore be concentrating solely on Southwark.

We are therefore looking to increase membership in Southwark and ensure our work remains relevant to the local voluntary and community sector.

**FINANCIAL REVIEW**

The financial position of the charity at the year-end is set out on page 18.

Community Southwark had a small increase in income to £1,360,879 (£1,326,556 in 2018). During a period of continued austerity measures there was a 5% reduction in grant income received during the year to £1,138,627 (£1,194,718 in 2018). This reduction was in the main off-set by a 116% increase in trading income from Involve to £151,872 (£70,198 in 2018).

Expenditure reduced by 9.75% during the year to £1,334,842 (£1,477,991 in 2018). These savings were primarily generated by a restructuring process that led to an 18% reduction in staffing costs to £774,543 (£947,500 in 2018).

The end of year position was returned to a surplus of £26,037 compared to a 2018 deficit of £151,435.

**Principal Funding Sources**

Principal funding sources for Community Southwark are made up of contract and grant income from Southwark Council (the reporting period in the third year of a three-year contract); Healthwatch Southwark (first year of a five year of a contract with Southwark Council) and Community Waltham Forest (final contracted year with Waltham Forest Council).

**Reserves Policy**

Community Southwark has moved to a risk-based reserves policy which provides that our free reserves should be based on an assessment of the financial impact of the risks faced by Community Southwark, plus an estimated amount to cover redundancy and wind up costs if these risks materialised. Trustees will review this risk-based assessment every twelve months.

The total reserves of the charity at the year-end were increased to £119,418 (£93,381 in 2018). Free reserves increased to £86,601 (£55,666 in 2018) which brings the organisation closer to its reserves target

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of £137,279. The organisation's free reserves target has been set by trustees in consideration of the following:

1. The reliability of income and the extent to which expenditure is committed.
2. The major risks to which the charity is exposed.

Trustees are confident that at this level will be achieved over the next 12 months.

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Governing Document**

Community Southwark is a charitable company limited by guarantee. It was founded in 1992 as Southwark Community Care Forum, registered as a charity on 5 January 1998 and incorporated on 1 April 2004. The company was established under a Memorandum of Association that established the objects and powers of the charitable company and is governed under its Articles of Association.

In the event of the company being wound up members would be required to contribute an amount not exceeding £10.

##### **Recruitment and Appointment of Trustees**

The selection criteria and composition of the board is split i.e. 75% of trustees are drawn from membership organisations and 25% appointed on the basis of skills that the organisation might require. Each year one third of the Board of Trustees steps down, chosen either by length of service or, if they have served for the same length of time by lot. They may then go forward for re-election at the Annual General Meeting. Trustees who have served two consecutive terms in office must take a break and may not be reappointed until the annual general meeting following the annual general meeting at which his or her break from office commenced

All members of the Board of Trustees give their time voluntarily and received no benefits from the charity. Any expenses reclaimed from the charity are set out in the notes to the financial statements.

##### **Trustee Induction and Training**

The induction programme for new trustees includes:

- Written information and induction on Community Southwark's activities.
- A meeting with existing trustees and the Chief Executive.
- Time in the office to meet staff and ask questions.
- An invitation to attend any of Community Southwark's activities in the community.
- Copies of relevant publications and updates from the Charity Commission.
- Induction in Board and sub-committee terms of reference and objectives.

##### **Risk Management**

Trustees review the major risks to which the charity is exposed annually. The 2019 assessment concluded that there were no material changes to the risks register. The primary risks have been identified as:

1. Significant reductions in income which we mitigate by maintaining close relationships with funders and stakeholders and by increasing earned income to diversify the income portfolio and increase the proportion of unrestricted income.
2. Significant unforeseen expenditure risks are mitigated by monthly review of management accounts and cashflow forecasts by the executive and quarterly meetings of trustees.

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3. Changes in key staff which we mitigate through knowledge management processes, collegiate working and team practices and maintenance of our accreditation status as an Investor in People and London Living Wage employer.

**ORGANISATIONAL STRUCTURE**

The trustees delegate day-to-day management to the chief executive.

Arrangements for setting pay and remuneration of key management positions is set by the resources sub-committee. Salaries are benchmarked periodically against sector wide salary surveys and the NJC Scale.

**Responsibilities of the Board of Trustees**

The trustees (who are also directors of the charity for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

**Members of the Board of Trustees**

Members of the Board of Trustees, who are directors for the purpose of company law and trustees for the purpose of charity law, who served during the year and up to the date of this report are set out on page 1.

**Auditors**

Haines Watts have expressed their willingness to continue in their capacity as auditors.

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This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (SORP) FRS 102 and in accordance with the special provisions of the Companies Act 2006 relating to small entities.

Approved by the Board of Trustees on 27/11/2019 and signed on its behalf by:

A handwritten signature in black ink, appearing to read 'N Howard', written in a cursive style.

Nicola Howard  
Chair

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**Independent Auditor's Report to the Members of Community Southwark**

We have audited the financial statements of Community Southwark (the 'charitable company') for the year ended 31 March 2019 which comprise the Statement of Financial Activities, Balance Sheet, Cash flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2019, and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

**Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Conclusions relating to going concern**

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

**Other information**

The trustees are responsible for the other information. The other information comprises the information included in the trustees' annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we

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identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

#### **Opinions on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report (incorporating the strategic report and the directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the strategic report and the directors' report have been prepared in accordance with applicable legal requirements.

#### **Matters on which we are required to report by exception**

In the light of our knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the strategic report and the directors' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

#### **Responsibilities of trustees**

As explained more fully in the trustees' responsibilities statement set out on page 16 the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.



**Community Southwark**  
**(A company limited by guarantee)**

**Independent Auditor's Report to the Members of Community Southwark**

**Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISAs (UK), we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the charitable company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the trustees.
- Conclude on the appropriateness of the trustees' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the charitable company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the charitable company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

**Community Southwark**  
**(A company limited by guarantee)**

**Independent Auditor's Report to the Members of Community Southwark**

*Susan Plumb ACA.*

Susan Plumb  
Senior Statutory Auditor  
For and on behalf of Haines Watts, Chartered Accountants and Statutory Auditors  
Old Station House  
Station Approach  
Newport Street  
Swindon  
SN1 3DU

*2 December 2019*

**Community Southwark**  
**(A company limited by guarantee)**  
**Statement of Financial Activities (incorporating income and expenditure account)**  
**For the year ended 31 March 2019**

		<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total Funds 2019</b>	<b>Total Funds 2018</b>
<b>Income from:</b>					
Donations and voluntary income	2a	35,329	-	35,329	15,264
<b>Charitable activities</b>					
London Borough of Southwark	3	432,180	428,050	860,230	901,774
Southwark Giving			38,000	38,000	21,500
Other grant income		13,000	29,228	42,228	48,500
Waltham Forest Council		169,324	-	169,324	173,944
Trading income	2b	186,923	-	186,923	116,574
Other income	3	12,500	16,345	28,845	49,000
<b>Total Income</b>		<b>849,256</b>	<b>511,623</b>	<b>1,360,879</b>	<b>1,326,556</b>
<b>Expenditure on:</b>					
Raising funds		28,745	-	28,745	28,745
Charitable activities	4				
Development		197,679	-	197,679	226,472
Involve		79,108	-	79,108	135,242
Southwark Emergency Support Scheme		-	308,050	308,050	261,470
Healthwatch Southwark		-	120,000	120,000	120,000
Social Action		156,843	-	156,843	219,860
MOPAC Safer Neighbourhood		-	6,006	6,006	20,690
Southwark Giving		-	54,345	54,345	42,629
Citizen Engagement		-	29,228	29,228	-
Waltham Forest Council		169,324	-	169,324	173,944
Core Costs		185,514	-	185,514	248,939
<b>Total Expenditure</b>		<b>817,213</b>	<b>517,629</b>	<b>1,334,842</b>	<b>1,477,991</b>
<b>Net expenditure/income</b>	5	<b>32,043</b>	<b>(6,006)</b>	<b>26,037</b>	<b>(151,435)</b>
Transfers between funds	12	-	-	-	-
<b>Net Movement in funds</b>		<b>32,043</b>	<b>6,006</b>	<b>26,037</b>	<b>(151,435)</b>
<b>Balance brought forward</b>		<b>87,375</b>	<b>6,006</b>	<b>93,381</b>	<b>244,816</b>
<b>Balances at 31 March</b>		<b>119,418</b>	<b>-</b>	<b>119,418</b>	<b>93,381</b>

The notes on pages 20-29 form part of these financial statements. There were no recognised gains or losses other than those shown above. All of the Company's activities are continuing.

**Community Southwark**  
**(A company limited by guarantee)**  
**Balance sheet at 31 March 2019**

		2019		2018	
	Notes	£	£	£	£
<b>Fixed Assets</b>					
Tangible fixed assets	8		1,108		-
<b>Current Assets</b>					
Debtors	9	168,081		88,234	
Cash at bank and in hand		<u>263,097</u>		<u>220,455</u>	
		431,178		308,689	
<b>Current Liabilities</b>					
Creditors – Amounts falling due within one year	10	312,868		215,308	
<b>Net current liabilities</b>			118,310		93,381
<b>Net Assets</b>			<u>119,418</u>		<u>93,381</u>
<b>Represented By:-</b>					
Restricted funds	12		-		6,006
Unrestricted funds – Designated Funds	12		31,709		31,709
Unrestricted funds – General Funds	12		<u>87,709</u>		<u>55,666</u>
			<u>119,418</u>		<u>93,381</u>

These accounts have been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

These accounts were approved by the Trustees on and signed on its behalf by:

  
 Nicola Howard, Chair

27 November 2019

The notes on pages 20-29 form part of these financial statements.

**Community Southwark**  
**(A company limited by guarantee)**  
**Cash Flow statement for the year ended 31 March 2019**

	2019 £	2018 £
<b>Cash flows from operating activities</b>		
Net expenditure	26,037	(151,435)
<i>Adjustments for:</i>		
Depreciation of tangible fixed assets	552	-
Other interest receivable and similar income	-	-
<i>Changes in:</i>		
Trade and other debtors	(79,847)	90,768
Trade and other creditors	97,560	18,714
Cash generated from operations	<u>17,713</u>	<u>(41,953)</u>
 Cashflow from investment activities		
Interest received	-	-
Purchase of tangible fixed assets	(1,660)	-
Net cash used in investing activities	<u>(1,660)</u>	<u>-</u>
 Net cash movement for the year	<u>1,660</u> <u>42,642</u>	<u>(41,953)</u> <u>(41,953)</u>
 <b>Net increase / (decrease) in cash and cash equivalents</b>	 42,642	 (41,953)
<b>Cash and cash equivalents at beginning of year</b>	<b>220,408</b>	<b>262,408</b>
<b>Cash and cash equivalents at end of year</b>	<b><u>263,097</u></b>	<b><u>220,455</u></b>

**Community Southwark**  
**(A company limited by guarantee)**  
**Notes to the financial statements for the year ended 31 March 2019**

**1. ACCOUNTING POLICIES**

The principal accounting policies which have been adopted are set out below:

**a) Accounting Basis**

**General information**

The charity is a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is 1 Addington Square, Camberwell, London, SE5 0HF.

**Statement of compliance**

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011. The charity constitutes a public benefit entity.

**Basis of preparation**

The financial statements have been prepared on the historical cost basis.

The financial statements are prepared in sterling, which is the functional currency of the entity and is rounded to the nearest £.

**Going concern**

The financial statement has been prepared on a going concern basis noting the following:

1. In April 2019 Southwark Council re-awarded a five-year core contract.
2. In April 2018, Community Southwark (through a single provider negotiation) was awarded a four-year contract to host Healthwatch Southwark.
3. In November 2018, Community Southwark was awarded three-year grant, from the Big Lottery's Reaching Communities programme.
4. In January 2019 City Bridge Trust awarded a five-year grant by to support the work of Southwark Giving.



**Community Southwark**

**(A company limited by guarantee)**

**Notes to the financial statements for the year ended 31 March 2019**

**b) Restricted Funds**

Restricted funds are to be used for a specific area or purpose as laid down by the donor. Expenditure, which meets these criteria, is identified to the fund.

**c) Unrestricted Funds**

Unrestricted funds are donations or other income received or generated for the objects of the charity without further specified purpose and are available as general funds.

**d) Incoming Resources**

All incoming resources are included in the Statement of Financial Activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Voluntary income is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.
- Investment income is included when receivable.
- Incoming resources from charitable trading activity are accounted for when earned.
- Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance. Income relating to future periods is deferred.

**e) Expended Resources**

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT, which cannot be fully recovered, and is reported as part of the expenditure to which it relates:

- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity.
- All costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly; others are apportioned on the basis of staff time.
- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

**f) Fixed Assets**

Fixed assets are stated at cost less accumulated depreciation.

**Community Southwark****(A company limited by guarantee)****Notes to the financial statements for the year ended 31 March 2019**

Depreciation is provided at rates calculated to write off the cost of each asset over its expected useful life.

Office Equipment – 33% straight line

Fixed assets with an initial cost of less than £100 are not capitalised.

**g) Debtors and prepayments**

Trade and other debtors are recognised at the settlement amount due after and trade discounts. Prepayments are valued at the amount prepaid net of any discounts.

**h) Creditors and provisions**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount to settle the obligation can be measured or estimated reliably.

**i) Pensions**

The company operates a group stakeholder pension scheme. Contributions are charged to the Statement of Financial Activities as they are incurred.

**2a. DONATIONS AND VOLUNTARY INCOME**

	Unrestricted Funds £	Restricted Funds £	Total Funds 2019 £	Total Funds 2018 £
Other income	35,329	-	35,329	15,264
Bank interest	-	-	-	-
	<u>35,329</u>	<u>-</u>	<u>35,329</u>	<u>15,264</u>

**2b. TRADING INCOME**

	Unrestricted Funds £	Restricted Funds £	Total Funds 2019 £	Total Funds 2018 £
Consultancy and training income	35,051	-	35,051	46,376
Involve	151,872	-	151,872	70,198
	<u>186,923</u>	<u>-</u>	<u>186,923</u>	<u>116,574</u>

**Community Southwark****(A company limited by guarantee)****Notes to the financial statements for the year ended 31 March 2019****4. GRANT INCOME**

	Unrestricted	Restricted	Total Funds	Total Funds
	<u>Funds</u>	<u>Funds</u>	<u>2019</u>	<u>2018</u>
	£	£	£	£
London Borough of Southwark				
Core Funds	383,730	-	383,730	423,730
Emergency Support Scheme	39,450	308,050	347,500	300,920
Healthwatch	-	120,000	120,000	120,000
Public Health	9,000	-	9,000	10,000
Southwark Giving Set-up	-	-	-	21,129
Safer Neighbourhood Board	-	-	-	25,995
Southwark Giving:				
Wakefield & Tetley Trust	-	2,500	2,500	2,500
United St Saviour's Charity	-	7,500	7,500	5,000
Team London Bridge	-	3,000	3,000	1,500
Womble Bond Dickenson LLP	-	10,000	10,000	5,000
Norton Rose Fulbright LLP	-	10,000	10,000	2,500
Peter Minet Trust	-	5,000	5,000	5,000
Southwark CCG	13,000	-	13,000	48,500
Citizen Engagement:				
Trust for London	-	2,730	2,730	-
Guy's & St Thomas' NHS				
Foundation Trust	-	26,498	26,498	-
City Bridge Trust	12,500	16,345	28,845	49,000
Waltham Forest Council	169,324	-	169,324	173,944
	<u>627,004</u>	<u>511,623</u>	<u>1,138,627</u>	<u>1,194,718</u>

#### 4. Charitable Activities

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**Community Southwark****(A company limited by guarantee)****Notes to the financial statements for the year ended 31 March 2019**

5.	<b>NET INCOMING RESOURCES</b>	<u>2019</u>	<u>2018</u>
	Net incoming resources are stated after charging: -	£	£
	Audit Fees	4,300	4,200
	Depreciation	552	-
6.	<b>STAFF</b>	<u>2019</u>	<u>2018</u>
	Staff costs during the year were as follows: -	£	£
	Salaries and wages	674,994	834,680
	Social security costs	68,247	82,971
	Pension costs	31,302	29,909
		<u>774,543</u>	<u>947,560</u>

The average monthly number of employees during the year was 23 (2018: 28).

No employee earned over £60,000 in the period (2018 same).

Included in salaries and wages above are redundancy / termination payments amounting to £nil (2018 - £18,291).

**Key Management Personnel**

Key management personnel include all persons that have authority and responsibility for planning, directing and controlling the activities of the charity. The total compensation paid to key management personnel for services provided to the charity was £273,212 (2018: £208,404).

**Community Southwark****(A company limited by guarantee)****Notes to the financial statements for the year ended 31 March 2019****7. TANGIBLE FIXED ASSETS**

	<b>Office Equipment £</b>
<b>Cost</b>	
At 31 March 2018	23,660
Additions	1,660
Disposals	-
	<hr/>
At 31 March 2019	25,320
	<hr/>
<b>Accumulated Depreciation</b>	
At 31 March 2018	23,660
Charge for year	552
Disposals	-
	<hr/>
At 31 March 2019	24,212
	<hr/>
<b>Net Book Value</b>	
At 31 March 2019	1,108
	<hr/>
	<hr/>
At 31 March 2018	-
	<hr/>

**8. DEBTORS - Amounts payable within one year**

	<u>2019</u>	<u>2018</u>
	£	£
Trade debtors	122,299	77,873
Prepayments and accrued income	45,782	10,361
	<hr/>	<hr/>
	168,081	88,234
	<hr/>	<hr/>



**Community Southwark****(A company limited by guarantee)****Notes to the financial statements for the year ended 31 March 2019****9. CREDITORS - Amounts falling due within one year**

	<u>2019</u>	<u>2018</u>
	£	£
Accruals	11,057	40,067
Trade creditors	2,946	5,181
Other creditors	3,191	4,521
Project accruals & deferred Income	172,705	90,960
Other taxes and social security costs	122,969	74,579
	<u>312,868</u>	<u>215,308</u>

Included in project accruals and deferred income above is £172,705 (2018 £73,960) of deferred income. All deferred income will be released in the following year.

**10. ANALYSIS OF NET ASSETS BETWEEN FUNDS**

	Unrestricted & Designated	Restricted	Total Funds 2019	Total Funds 2018
	£	£	£	£
Tangible assets	1,108	-	1,108	-
Current assets	431,178	-	431,178	308,689
Current Liabilities	(312,868)	-	(312,868)	(215,308)
Net assets at end of year	<u>119,418</u>	<u>-</u>	<u>119,418</u>	<u>93,381</u>

**Community Southwark****(A company limited by guarantee)****Notes to the financial statements for the year ended 31 March 2019****11. RESTRICTED AND UNRESTRICTED FUNDS**

The movement on the funds of the charity were as follows:

	Balance	Movement in Resources			Balance
	01/4/18	Incoming	Outgoing	Transfers	31/3/19
<b>RESTRICTED FUNDS</b>					
<b>Community Development</b>					
Emergency Support Scheme	-	308,050	(308,050)	-	-
Healthwatch	-	120,000	(120,000)	-	-
Southwark Giving	-	54,345	(54,345)	-	-
Citizen Engagement	-	29,228	(29,228)	-	-
MOPAC Safer Neighbourhood	6,006	-	(6,006)	-	-
Total restricted funds	6,006	511,623	517,629	-	-
<b>UNRESTRICTED FUNDS</b>					
<b>General Fund</b>	55,666	849,256	(817,213)	-	87,709
<b>Designated Funds</b>	31,709	-	-	-	31,709
	87,375	849,256	(817,213)	-	119,418
<b>Total funds at 31 March 2019</b>	93,381	1,360,879	(1,334,842)	-	119,418

Details of the restricted funds are as follows: -

- o Southwark Emergency Support Scheme – associated with the delivery of services under the emergency support scheme. Community Southwark manages the contracts for voluntary sector providers and reconciles activity with referrals from Southwark Council.
- o Healthwatch – all income and surpluses associated with Healthwatch are restricted and can only be used in line with the strategic priorities of the project.
- o Southwark Giving - associated with funds designed to establish a local giving scheme in Southwark
- o Citizen Engagement – all income associated with Reaching Communities are restricted and can only be used in line with the strategic priorities of this project.
- o Safer Neighbourhood – all income associated with the administration of the Safer Southwark Neighbourhood Board and its small grants project. Community Southwark stopped administering this programme in April 2018.

Surpluses on restricted funds are only transferred to unrestricted funds when the donor gives agreement. Deficits in restricted funds are covered by transfers from unrestricted funds.

Designated funds represent £31,709 staff redundancy fund.

**12. TRUSTEES**

The Trustees received no remuneration during the period (2018: £nil). Expenses of £nil were reimbursed (2018: £nil)

**Community Southwark**

**(A company limited by guarantee)**

**Notes to the financial statements for the year ended 31 March 2019**

**13. CONTROLLING PARTY**

During the year the charity was under the control of the Trustees. No related party transactions took place during the year.

## Acknowledgements

Community Southwark (Healthwatch Southwark, Southwark Giving, Involve and Community Waltham Forest and Lambeth) works hard to ensure diverse income streams.

We rely on our relationships with many local and national partners. Whether they provide money, time, skills, training or space or partnership, it all goes towards making our work possible.

Our trustees sincerely thank all our supporters, including:

Allen Overy	Creation Trust	Gowling WLG
Big Lottery Fund – Reaching Communities	Deutsche Bank	Grandparents Plus
British Land	Everest	Guy's and St Thomas' NHS Foundation Trust
Cambridge House	Field Fisher	
City Bridge Trust	GoodPeople	
Laytons LLP	Real Estate Management (UK) Limited, Asset and Property Managers of Shard Quarter	The Wakefield & Tetley Trust
London Borough of Southwark	Southwark CCG	Trust for London
London Borough of Waltham Forest	STR	United St. Saviour's Charity
London Community Foundation	Swiss Re	University College London
London Youth	Team London Bridge (Business Improvement District)	Womble Bond Dickinson LLP
London's Giving	Telstra	ZS Associates
Mindbench	The Peter Minet Trust	
Norton Rose Fulbright LLP	The Shard	
Rabobank		