



A charity dedicated to knowledge and nurture

206 Manor Place London SE17 3BN

www.walworthgarden.org.uk

020 7582 2652

Job Description: Trainee Gardener

The Organisation

Walworth Garden's mission is to 'improve lives by delivering excellent learning and horticultural therapy in an award winning garden that's open to all.'

More specifically the Garden provides:

- A peaceful wildlife haven which is open 7 days a week
- Accredited Horticultural training - Level 2 in Work-based Horticulture
- Social & Therapeutic Horticulture
- A variety of workshops for adults on the subjects of health, wellbeing, and the environment
- A plant centre for discerning gardeners

Job Role

The primary purpose of the Trainee Gardener post is to carry out physical gardening, maintenance and landscape work as a member of the Garden Services team.

The Garden is a small organisation and employees are expected to be reasonably flexible so that we can meet the changing needs of all stakeholders. This might include litter picking, watering, pruning, operating the Garden's machinery and delivering plants, and other materials.

The post holder will report to the Site Supervisor or Team Leader or in their absence, to the CEO and Head Gardener.

Duties specific to this role will include the following:

- a) To carry out gardening and landscape maintenance work at various sites around London in accordance with the Garden's contractual obligations.
- b) To ensure that the quality of service delivered to existing clients is maintained or exceeded in accordance with the contractual obligations and timeframe allowed.

- c) To safely drive the Garden's vehicles and equipment to and from sites as required and if appropriate.
- d) To carry out regular maintenance checks on the Garden's vehicles, machinery, tools and equipment and report anything untoward to Team Leaders.
- f) To work as part of the Garden Services team and reliably and appropriately represent Walworth Garden in the community at all times.
- g) To complete a Level 2 qualification in Horticulture.
- h) To ensure that wherever possible, vans are returned to Walworth Garden empty, having been to the recycling centre and ready for the next day.

Joint responsibilities

You will share with other staff the responsibility for the following:

- a) Compliance with Health and Safety regulations and the Garden Services work based risk assessments, in particular when working on external sites, ensuring that all reasonable steps are taken to ensure personal safety, the safety of other staff and the public at all times
- b) The security and prevention of damage to the Garden, Garden buildings, vehicles, tools, equipment and stock owned or in use by the Garden.
- c) Under direction, the maintenance of the Garden site, including keeping the buildings and vehicles clean and in good condition
- d) Responding appropriately to enquiries about the Garden and its work from all stakeholders
- e) Compliance with Walworth Garden's equal opportunities, Public Sector Equality Duties, and all other policies and procedures
- f) Compliance with the Garden's environmental ethos.

Person Specification

	Trainee Gardener	Desirable	Essential
Qualifications and training	Horticulture - Level 2 UK clean Driving Licence	X X	
Knowledge and skills	<ul style="list-style-type: none"> ● Plants for London's microclimate ● IT Confident ● Wide ranging plant and gardening knowledge 	X X X	
Experience	<ul style="list-style-type: none"> ● Practical gardening ● Organic gardening practices 	X X	

	<ul style="list-style-type: none"> ● Van driving ● Petrol powered /electric garden machinery ● Weeding ● Mowing ● Pruning 	X X X X X	
Personal attributes	<ul style="list-style-type: none"> ● Personable ● Punctual ● Professional ● Environmentally conscious, preferably organically minded ● Keenness to learn ● Able to work alone and as part of a team 		X X X X X X

This post will be subject to receiving a satisfactory enhanced DBS check.

**Walworth Garden
March 2023**