

Approved by the board of trustees on:

1. Composition, attendees, quorum and reporting

- The governance sub-committee will consist of not less than 3 trustees appointed by the board, and the chief executive. The chair of trustees is normally a member of the governance committee.
- The board will appoint the chair of the governance sub-committee. The chair will rotate between sub-committee members on a two meeting cycle.
- Members of the governance committee may not serve for more than three years; in accordance with section 13 of Community Southwark's Memorandum and Articles.
- The governance committee will report back regularly and at least three times a year to the board of trustees.
- The Governance sub-committee Terms of Reference and frequency of meetings will be reviewed annually.

2. Overall responsibility

Take delegated responsibility on behalf of the board of trustees for ensuring effective and improving governance.

Main duties

- To consider and make recommendations to the board on all matters relating to governance (to include developing formal arrangements for the appointment, appraisal, supervision, support and remuneration of the CEO).
- To consider and advise the board on the composition and balance of the board.
- To be responsible for nominating and determining the process for selecting candidates for appointment to the board and committees.
- To develop and recommend the board policies and procedures for:
 - Induction of new trustees
 - Reviewing the effectiveness of the board
 - The appraisal of trustees
 - The training and development of trustees
 - To ensure that board members are inducted, trained/developed and appraised.
- To keep informed of developments in governance good practice and changes in policy and legislation.

Financial limitations

The committee has no delegated financial powers