



**Community
Southwark**

Lambeth Newsletter – August 2017

August is here, but where has the sunshine gone? Not to worry, this newsletter will try to brighten up your day with funding opportunities for Lambeth and plenty of news to keep you up-to-date with charitable goings-on in Lambeth, London and the UK.

In case you are new to this newsletter, here is a reminder of why it is being sent out: Community Southwark are providing FREE capacity & capability building support for Lambeth based groups including training, a small groups network, 1:1 Support Sessions and this newsletter. Phew!

Below you can find out more about what is happening and how to get involved as well as booking details and some funding information.

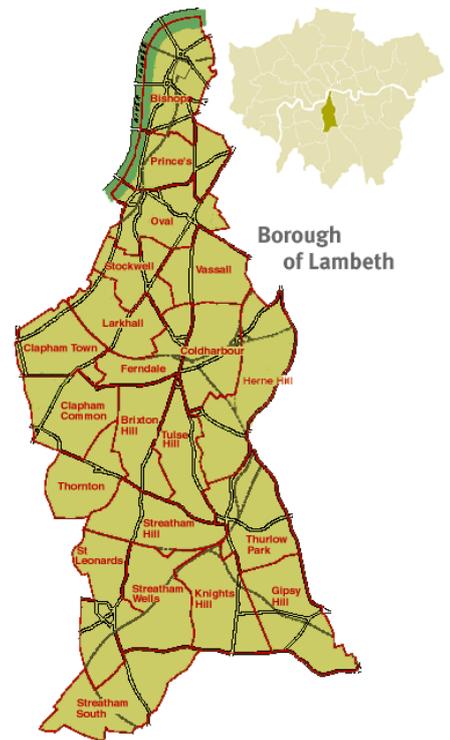
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We hope you enjoy all this newsletter. Please do get in touch if you have anything you would like to add to future communications – we want to hear about all of your events over the summer.

Hope to see you soon

Deborah

Head of Support Services, Community Southwark



1. Stronger Together Programme

[Community Southwark](#) is delivering [a two-year programme of practical support and advice](#) for Lambeth-based voluntary and community organisations funded by [The London Community Foundation](#) (LCF) as part of the Lambeth Community Fund, from February 2017 until April 2019.

Under the theme, 'Stronger Together', LCF aim to strengthen and build the capacity of local organisations, increasing skills and knowledge of staff and volunteers in order to improve service delivery and increase sustainability. They also hope to encourage collaboration between the third, public and private sectors within the borough.

This programme of support is being provided by Community Southwark entirely free of charge and all voluntary and community organisations, including social enterprises, based in Lambeth are eligible to take part. The programme is particularly aimed at small community groups and those which are not yet formally established. This is a unique opportunity to gain expert support and advice to help with fundraising; business planning; marketing; financial management; and governance and leadership.

The programme of support will include:

- 1:1 Support
- Training
- Small Groups Network
- Access to Community Southwark membership, resources and other Southwark based activities.

To find out more about the programme, request support, or if you know of a group that would benefit from this free support, please email Graham Collins or Deborah Hayman at development@communitysouthwark.org or call them on 020 7358 7011.

To find out more about the London Community Foundation or the Lambeth Community Fund please email Donna Yay at donna.yay@londoncf.org.uk or call 020 7582 5117.

2. Free 1:1 Support Surgeries

One hour sessions, run once a month, during which you have the opportunity to meet a Development Officer, sign up for Community Southwark membership and talk through some of the issues you are encountering in your daily work and/or as a whole organisation. The first meeting will always include an organisational diagnostic to support action planning and evaluation of the programme.

The 1:1 support is designed to promote the long term sustainability of your organisation, and we encourage board members with strategic responsibility to attend alongside staff members. When you book we will ask what issues you wish to discuss and request that you send appropriate information prior to attending the meeting.

The 1:1 Support Surgery is free but booking is essential, as they fill up fast! To book a slot, simply email development@communitysouthwark.org or call 020 7358 7020

The surgery dates are:

- Wednesday 9 August 2017, 2-3pm
- Tuesday 12 September 2017, 2-3, 3-4 or 4-5pm
- Tuesday 17 October 2017, 2-3, 3-4 or 4-5pm
- Wednesday 15 November 2017, 2-3, 3-4 or 4-5pm

- Wednesday 6 December 2017, 2-3, 3-4 or 4-5pm

These sessions are being held in various locations around Lambeth. We will confirm the venue with you on booking an appointment, so please do check your emails.

If a session is fully booked but someone drops out, we will send out a quick email to see if anyone would like to take the appointment.

3. Training Programme

We will be delivering our three most popular training sessions: our 'Made Easy' suite of training twice a year over both years of the programme:

- **Lambeth Small Groups Network: Volunteer Management: [Tuesday 5 September, 6 – 8 pm](#)**

'Really useful evening. I met loads of people and even found someone who is going to work with us on the next project.'

'Fascinating speaker, brought up some interesting ideas and practical things I am going to try to take back to my organisation.'

- **Fundraising Made Easy: [Thursday 28 September 2017, 10am - 4.30pm](#)**

'Everything was really useful, however the websites for funding and exercises were amazing and helpful'

'I found everything fine. It was all helpful, especially the language / mock application'

- **Governance Made Easy: [Thursday 12 October 2017, 10am – 3.00pm](#)**

'Fantastic knowledge of the trainer - she knew everything, so I felt in excellent hands and much more confident'

'The tasks & slides. The interaction with others. Learning the general rules of governing, as it is something I am new to.'

- **Finance Made Easy: [Tuesday 7 November 2017, 10am – 4.30pm](#)**

To book a place on the training simply click on the links above and fill in the Eventbrite form.

You are also welcome to take a look and book a place or two on our full training programme delivered in Southwark: <http://communitysouthwark.org/training>

4. Free Small Groups Network

A quarterly network specifically for groups and organisations with less than £30k income. The meetings will be created for you and by you - we will be asking what you would like to talk about, what guest speakers or topics you would want to hear about etc. and we will arrange these evening networks to cover the topics you choose in venues across Lambeth.

The second Small Groups Network will take place on [Tuesday 5 September 2017, 6-8pm](#). So book your place now. The Small Groups Network will take place at Blenheim CDP, Blenheim Central Office, 210 Wandsworth Road, London, SW8 2JU

The first session covered your ideas for what you would like to happen at the sessions and a top answer was looking after your volunteers so on the agenda for the second meeting on 5 September 2017 is **VOLUNTEER MANAGEMENT: Finding and Maintaining Volunteers.**

Marissa Charles, our Volunteer Management and Best Practice Officer will explore what volunteer management looks like in different sizes of organisations, taking best practice and making it practical and useful for smaller organisations such as yours.

Marissa will cover some of the following topics and take your questions:

- How do you look after your volunteers when you have few or no staff?
- How much of your resources should you put into volunteer management?
- What does good volunteer management look like?

Some feedback from Marissa's Volunteer management sessions:

'Resources to contain in induction packets & training were really useful. Marissa was enthusiastic and informative throughout the session.'

'Hearing from fellow attendees & learning about their organisations and experiences; hearing from Marissa's experience & knowledge'

'The whole course was great. My org has a long way to go. But this gave a great idea of actions we have to take.'

5. News from the sector

Keep up-to-date with what is going on in Brixton with the Brixton Blog: <http://www.brixtonblog.com/>

Lambeth launches business rates support scheme. Find out more from Love Lambeth <http://love.lambeth.gov.uk/lambeth-launches-business-rates-support-scheme/>

A good Brexit deal for the charity sector...what would this look like? Read on to find out more: <http://www.communitysouthwark.org/news-jobs/good-brexit-deal-charity-sector>

BBC Panorama to air a programme about RSPCA: Tonight a BBC Panorama documentary will highlight criticism about the RSPCA's prosecutions, leadership and governance, but the charity has said the report is "misleading". Find out more: https://www.civilsociety.co.uk/news/bbc-to-show-panorama-on-trouble-at-the-rspca.html?utm_source=Civil+Society+News+List&utm_campaign=10a377503b-EMAIL_CAMPAIGN_2017_08_03&utm_medium=email&utm_term=0_26f393b813-10a377503b-86865533

Former directors and founder of Kids Company face long bans. Find out more here: [http://www.thirdsector.co.uk/former-directors-founder-kids-company-face-long-bans/governance/article/1440846?bulletin=finance-bulletin&utm_medium=EMAIL&utm_campaign=eNews%20Bulletin&utm_source=20170802&utm_content=Third%20Sector%20Finance%20Bulletin%20\(38\)::www%20thirdsector%20co%20uk%20art%201&email_hash=](http://www.thirdsector.co.uk/former-directors-founder-kids-company-face-long-bans/governance/article/1440846?bulletin=finance-bulletin&utm_medium=EMAIL&utm_campaign=eNews%20Bulletin&utm_source=20170802&utm_content=Third%20Sector%20Finance%20Bulletin%20(38)::www%20thirdsector%20co%20uk%20art%201&email_hash=)

6. Funding Opportunities

To search for specific local, regional, national and/or European funding opportunities – grants, contracts and loans – we recommend signing up to www.fundingcentral.org.uk and creating a profile. You will receive weekly bulletins and can search the database at any time.

Below is a selection of opportunities suitable for Lambeth organisations:

[Heritage Lottery Fund - Grants for Places of Worship](#)

The grants programme will fund urgent structural repairs to listed places of worship. It will also fund improvements to facilities and work that helps more people get involved with the buildings. You can apply for between £10,000 - £250,000.

Deadline: 14th August 2017

[Youth Music Grants Programme](#)

The Fund A strand of the programme offers small grants for high quality music-making projects that benefit children and young people. Funding of between £2,000 - £30,000 is available for projects that last from 6 – 24months. Matched funding of 10% is required.

Deadline: 18th August 2017

[People's Postcode Lottery](#)

Community groups and charities can apply for grants ranging from £500 - £20,000 for projects that aim to enhance local areas and make a positive impact on the planet: both environmentally and by enhancing a community's cultural heritage and, thus, pride in their local area. Organisations that are not formally registered as a charity can apply for £500 - £2,000 in funding. There is a two-stage application process.

Expression of Interest Deadline: 18th August 2017

[London Theatres Small Grants Scheme](#)

Grants of up to £5,000 are available to help small theatres with urgent building repairs, improve operational viability, introduce environmental improvements, and enhance physical accessibility in London and Greater London.

Deadline: 22nd August 2017

[Greater London - Royal Victoria Hall Foundation](#)

Funding to encourage and assist projects in the Greater London area with the performance and/or development of professional dramatic work. Grants awarded will normally be in the range of £250 to £2,000.

Deadline: 25th August 2017

[Libor Fund](#)

HM Treasury has launched the Libor Fund for 2017 and is inviting applications from registered charities, CICs, and Armed Forces unit with a UIN that are based and working within the UK.

Deadline: 25th August 2017

!Lambeth Only Opportunity!

[London Community Foundation – The Lambeth Community Fund](#)

Grants of between £500 and £10,000 per year for up to two years (i.e. maximum grant of £20,000 over 2 years) are available to locally based community groups, charities and other organisations in Lambeth for projects which improve the wellbeing and quality of life of Lambeth residents.

Deadline: 27 November 2017

London Legal Support Trust:

Grants of up to £5,000 are available for organisations who provide or facilitate the provision of free, specialist legal advice to those who are based in London or the Home Counties. **Deadline: 15th October 2017**

Consolidated Charities for the Poor Grant

Grants are available for small, charitable organisations in Inner London to relieve poverty, disadvantage and homelessness; assist those who are elderly and infirm, and to support people with disabilities; and enhance education.

Deadline: Applications will be accepted at any time.

Diana and Allan Morgenthau Charitable Trust (no website contact via phone or email: 0207 4931904 or allan.m@btinternet.com)

Grants are available to charitable organisations undertaking a variety of general charitable activities in London and overseas.

Deadline: The application process is ongoing and interested applicants may apply at any time.

Fidelity UK Foundation

Grants of between £10,000 and £100,000 are available to registered charities located near a Fidelity International office in London, Kent or Surrey for strategic, transformational projects in arts and culture, community development, education or health.

Deadline: Applications may be submitted at any time.

Merchant Taylors' Consolidated Charities for the Infirm

Grants of between £5,000 and £15,000 are available for charitable organisations providing services to people living with significant disabilities or health concerns in South East London.

Deadline: Applications can be made at any time.

Oliver Stanley Charitable Trust (no website, please phone on 0207 399 0000)

Grants of between £500 and £2,000 are available for registered charities carrying out projects for the relief of need throughout the UK.

Deadline: Applications can be made at any time and will be considered once a year.

Peter Minet Trust

Grants of up to £500 (small grants programme) or £5,000 (main grants programme) are available for registered charities that run social welfare, health, cultural and community projects in the London Boroughs of Lambeth and Southwark.

Deadline: Main Grants applications is 20 July 2017 (midnight).

The Trust are not currently welcoming applications for small grants. Small Grant applications are expected to re-open on 20 July 2017.

Sir John Cass's Foundation - Grants to Schools and Organisations

Grants of between £10,000 and £30,000. are available for schools and organisations to support education and rehabilitation projects in inner London boroughs.

Deadline: Applications may be made at any time.

The Master Poulter's Pelican Trust

Small grants to charitable organisations for work which relieves poverty, sickness and distress in London.

Deadline: Applications are considered once or twice a year.

[City Bridge Trust - English for Speakers of Other Languages](#)

Grants are available to charitable organisations for projects that increase the number of Londoners with improved English language skills, and lead to enhanced access to mainstream services and greater participation in the wider community.

Deadline: The Trustees meet regularly and applications are accepted throughout the year. It usually takes about four months from receiving a complete application until a final decision is reached.

[City Bridge Trust - Improving Londoners' Mental Health](#)

Grants are available to support specialist services in London that target those with mental health issues.

Deadline: Applications may be submitted at any time.

[City Bridge Trust - Improving London's Environment](#)

Grants are available for projects to maintain and enhance London's biodiversity or support the environmental education of Londoners.

Deadline: Applications may be submitted at any time.

[City Bridge Trust - Making London More Inclusive](#)

Funding is available to support work that will help remove barriers to enable disabled people in London to live independently and to fully participate in society.

Deadline: Applications may be submitted at any time.

[City Bridge Trust - Making London Safer](#)

Funding is available to enable survivors of domestic violence and trafficking, and victims of hate crime in London to access high quality specialist support services.

Deadline: Applications may be submitted at any time.

[City Bridge Trust - Older Londoners](#)

Funding to support older Londoners, particularly those over 75, to live more active and healthier lives and to have more choice and control in their lives through quality advice and support.

Deadline: Applications may be submitted at any time

[City Bridge Trust - Reducing Poverty](#)

Funding is available to tackle food poverty and provide money, debt and housing advice in London.

Deadline: Applications may be submitted at any time

[City Bridge Trust - Resettlement and Rehabilitation of Offenders](#)

Funding is available to support work that sees more ex-offenders in London successfully and sustainably resettled in the community and re-offending reduced

Deadline: Applications may be submitted at any time

[London Catalyst - Project Grants](#)

Grants of between £1,000 and £5,000 are available for charities and voluntary and community organisations working in Greater London to fund initiatives that will tackle the effects of poverty and ill health and make a difference.

Deadline: London Catalyst hold quarterly review meetings in February, June, September and December. Applicants are advised to contact London Catalyst for the exact meeting dates.

7. Organisational stability brings in more money!

Fundraising and income generation are not just about getting the money in: they are also about how it is used and managed and perhaps most importantly, it is more difficult to bring in money if the organisation does not have strong foundations in the first place.

Good, up-to-date policies and procedures support an organisation to run smoothly and legally; providing guidance in case anything goes wrong and guidelines for how to do things properly. Some of the key policies you need to have as an organisation are:

Equal Opportunities Policy

The Equalities Commission have guidance on developing an Equal opportunities policy:

<https://www.equalityhumanrights.com/en>

The Equalities Act 2010 should provide a guide: <https://www.gov.uk/guidance/equality-act-2010-guidance>

You may also want to read Community Southwark's factsheet '[Equality and Diversity: Less about box ticking and more about human dignity](#)' and take a look at our template policies: <http://www.communitysouthwark.org/sites/default/files/images/Equal%20Opportunities%20sample.pdf> and <http://www.communitysouthwark.org/sites/default/files/images/Example%20Equalities%20Monitoring%20Form.pdf>

Health and Safety Policy

The Health and Safety Executive have good resources to help you develop your Health and Safety Policy. Visit this page for examples and useful templates:

<http://www.hse.gov.uk/toolbox/managing/writing.htm>

You can also find some useful templates on our website:

<http://www.communitysouthwark.org/sites/default/files/images/Health%20and%20Safety%20policy%20doc.pdf>

Safeguarding policies and practices

Here are some useful resources around good safeguarding policies and practice:

- This guide will help you to set up good safeguarding practices: <https://www.nspcc.org.uk/preventing-abuse/safeguarding/>
- Lots of excellent and useful information about safeguarding practices: <https://www.nspcc.org.uk/preventing-abuse/safeguarding/>
- Here are a couple of organisations that you could consider with regards to getting DBS checks for staff and volunteers: <http://www.wrighton-education.com/>
<http://www.ccpas.co.uk/>

You will also need to ensure that you have key employment policies such as disciplinary and grievance procedure sick leave etc. you can find a list of organisational policies that you might need here: [know-how non-profit](#) and here, [Know how non-profit policies and procedures](#)
You might not need them all initially but can develop them over time.

Data Protection

You can find information about data protection requirements for organisations through the Information Commissioners Office website: <http://ico.org.uk/>

Here is a link to a report produced by the [charities finance group on data protection for charities.](#)

If you would like to strengthen your organisation further and/or feel that a quality mark would be useful, why not get in touch about mentoring for PQASSO:
<http://www.communitysouthwark.org/about-us/services/pgasso>