

Item 3	Minutes from Board Meeting	
Paper 1 (GM)	25/1/2018	
17/5/18		
For information and agreement		
Summary of Actions	<ul style="list-style-type: none"> • Community Southwark to continue to host Healthwatch Southwark and to inform the council of these intentions. • GM to update JBW on the outcomes of the meeting regarding the business case • Implement the restructuring process, confirm with HR company and consult with staff 	
Attendees	<ul style="list-style-type: none"> • Karin Woodley (KW) – chaired meeting • Khosi Manaka (KM) • Matthew Guest (MG) • Michael Bukola (MB) • Ruth Driscoll (RD) • Nicola Howard (NH) 	
Staff in attendance	<ul style="list-style-type: none"> • Gordon McCullough (GM), Truly Johnston (TJ) 	
Apologies	<ul style="list-style-type: none"> • Jacky Bourke-White (JBW) – Chair • Mark Parker (MP) 	

Agenda Item 1 – Welcome & Conflicts of Interest

KW welcomed the trustees to the meeting and asked whether there were any conflicts of interest. KW noted the usual conflict of being CS's landlord. No other conflicts were reported.

Agenda Item 2 – Minutes & Actions

The minutes were reviewed and then approved.

Agenda Item 3 – New trustees

KW welcomed Ruth Driscoll (RD) from Linkage Southwark and Nicola Howard (NH) from First Place Nursery. Both RD and NH gave an outline of why they wanted to be CS trustees and their respective backgrounds and skills. Trustees then considered their applications and unanimously agreed to co-opt both NH and RD to the board.

Agenda Item 4 – CEO report

GM provided a verbal CEO report as the board had met in late December. GM covered issues such as the organisation's funding pipeline, staff changes and developments around provider support for the older people and disabilities hub.

Agenda Item 5 - Healthwatch (HW)

GM updated the board on the situation with the Healthwatch Southwark contract. After considerable effort it was not possible to secure any additional funding from either the council or the CCG. However, assurances were given that more project focused sources of income could become available and it was agreed to continue to host Healthwatch Southwark. It was felt that the reputational risk outweighed the financial one and it wasn't clear what would happen to the service if Community Southwark ceased to host Healthwatch.

An internal exercise to recruit the manager position will be undertaken over the coming months.

Action: Community Southwark to continue to host Healthwatch Southwark and to inform the council of these intentions.

Agenda Item 6 – Business case for restructuring

There was an in-depth discussion about the contents of the business case for restructuring. There were questions about how the impact of stopping the Involve programme and how the reputation risks of the entire restructuring would be managed.

RD raised concerns about supporting staff through this difficult process and sought reassurances that there would be support for all members of staff.

Following the discussions, it was agreed to proceed with the actions outlined in the business case in line proposed timetable.

All trustees offered to support the senior management team through this difficult process in any way they could.

Action Item: GM to update JBW on the outcomes of the meeting regarding the business case

Agenda Item 7 - Policies

All policies were agreed.

Agenda Item 8 - Any Other Business